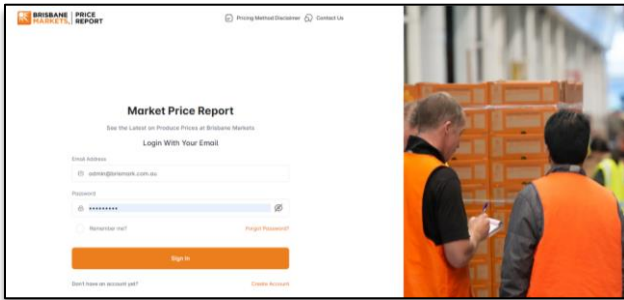


Web App User Guide

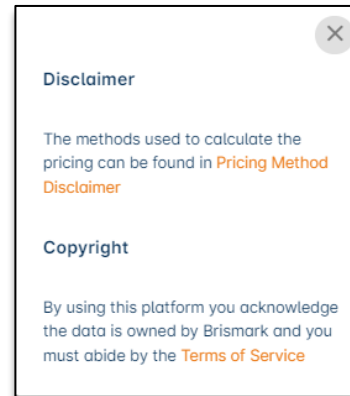
The Brisbane Markets Price Report is designed to give you easy access through a Mobile or Web App to actual weekday wholesale fresh produce trading prices recorded through the Brismark Credit Service. The Web App can be used on a desktop, iPad or tablet.

Using the web App is easy:

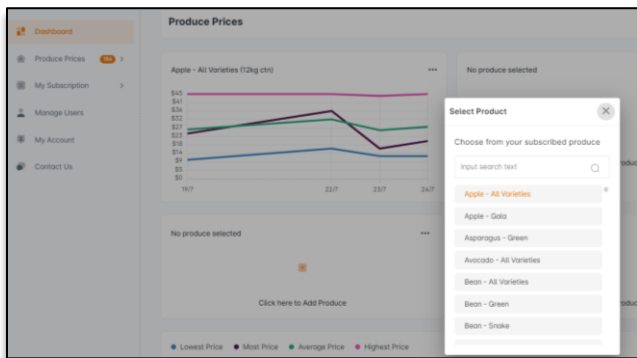
- 1. Login or create an account** - visit <https://portal.brisbanemarketspricereport.com.au/> to access the Web App. If you already have an account or are a sub-user of someone else's account, then login with your email address and password. If you do not have an account, then click on 'Create Account' and follow the steps to enter your details, create your password and enter your payment information.



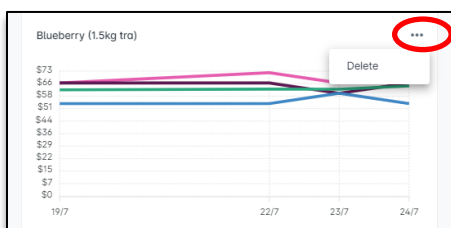
- 2. View Terms and Conditions** - remember to read the [Pricing Method Disclaimer](#) and [Terms of Service](#) when you login.



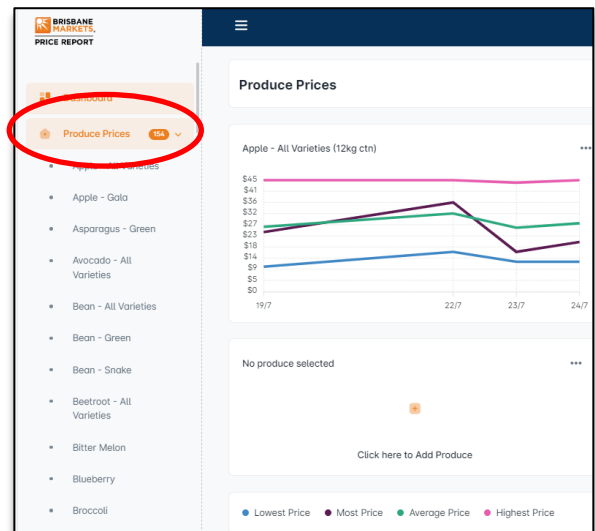
- 3. Tailor your dashboard** - you can tailor your dashboard to display the prices of your preferred produce line or variety by clicking on 'Click here to add produce' and select one of your subscribed produce lines.



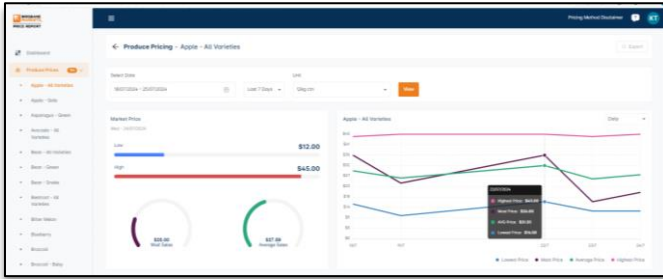
To remove a product from the dashboard, click on the 3 dots in the top right of the graph and select 'Delete'.



- 4. Access produce prices** - the prices for all products you are subscribed to can be accessed by clicking 'Produce Prices' on the Menu bar located on the left-hand side of the screen.



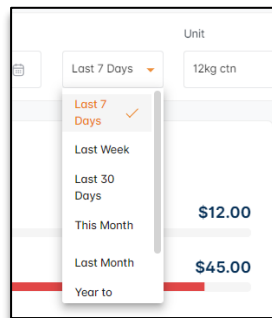
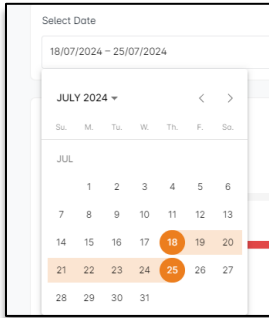
5. **View produce prices** – select the subscribed product that you wish to view. The most recent most recent Low, High, Most Sales, and Average prices, as well as historical price trend graphs will be visible.



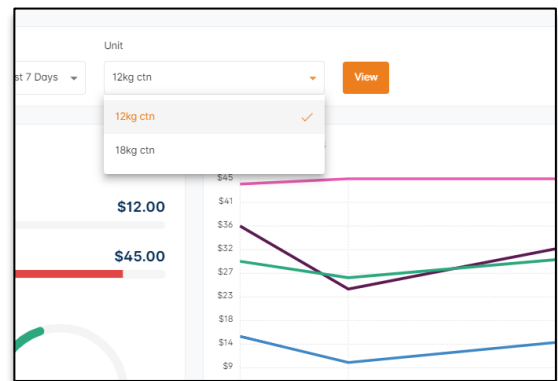
6. **View historical pricing data** – hover your cursor over the graph to see the prices for each date.



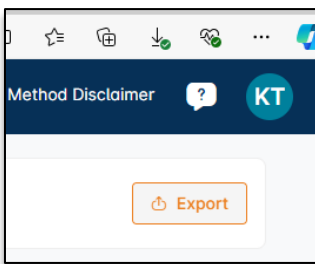
7. **Select pricing date range** – click on 'Select Date' and highlight the date range to view historical prices on the graph for a given period. You can also click on the 'Last 7 Days' drop-down menu to select a period. Note that you will only be able to access the historical data for which your subscription level allows.



8. **Select pack size** – click on the drop-down menu under 'Unit' to see which pack sizes for which you can view prices.

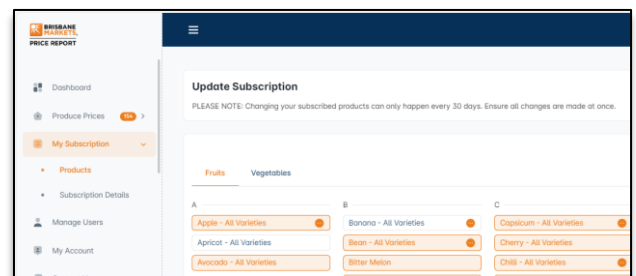


9. **Export data** – some customised subscriptions may include the ability to download data into excel format. The amount of data you can export will depend on the subscription that has been negotiated with Brismark. If data export is enabled on your subscription, click the 'Export' button in the top right-hand corner of the screen.

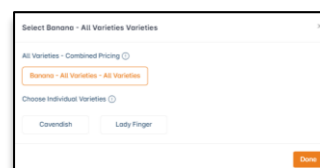


Day/Date	Low Price	Most Sales	Average Price	High Price
24/07/2024 0:00	12.00	20.00	27.59	45.00
23/07/2024 0:00	12.00	16.00	25.78	44.00
22/07/2024 0:00	16.00	36.00	31.55	45.00
19/07/2024 0:00	10.00	24.00	26.16	45.00

10. **Subscribing to products** - to change the products to which you are subscribed, select 'My Subscription' from the menu bar and then 'Products'. A list of all Fruits and Vegetables that are available in the App will be displayed. The products you are subscribed to will be highlighted in orange.

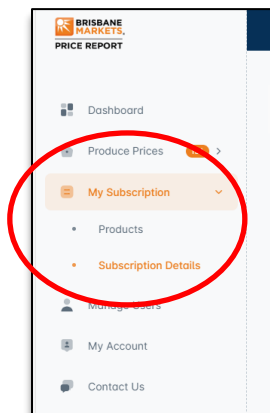


Select any products you wish to subscribe or unsubscribe to and press 'Done'. Refer to 'Products Followed' in the top right-hand corner to see how many products you have left in your plan.

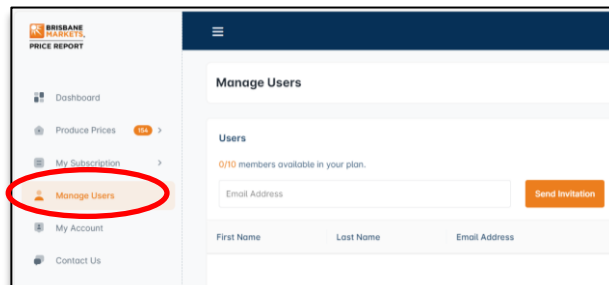


Products Followed 154/180

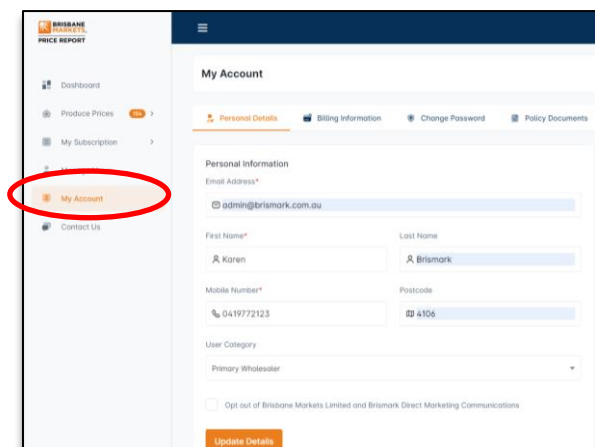
11. **Change or view Subscription Plan** - To view, upgrade, or change your Subscriptions Plan, select 'My Subscription' and 'Subscription Details' from the menu bar. If you are a sub-user to someone else's account, then they account owner will need make any required changes to the subscription. If you have a customised subscription, then you will need to contact Brismark to make changes to your plan.



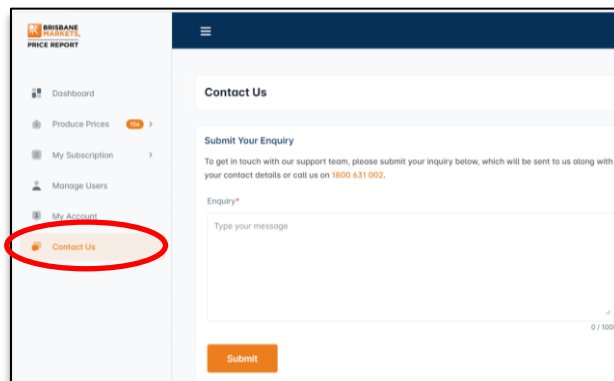
12. **Invite sub-users to access your account** – you can invite people to be a sub-user and have limited access to your account if your subscription allows. The number of people you can invite will depend on the subscription you have chosen. Sub-users will be able to setup a login to view pricing information on the produce lines and varieties to which you subscribe. However, they will not be able to change any subscription information. If you are an account owner and wish to invite someone to be a sub-user to your account then select 'Manage Users' from the menu bar, type in their email address and press 'Send Invitation'.



13. **View and update account details** – to view or update your account details, select 'My Account' from the menu bar. Follow the prompts to update your personal information, billing information, change your password or view any information, terms and conditions about the service (Policy Documents).



14. **Contact us** – select contact us from the menu bar if you would like to submit an enquiry to Brismark.



15. **Delete account and unsubscribe** – to delete your account and unsubscribe from the Brisbane Markets Price Report, select 'Subscription Details' under 'My Subscription' and then 'Delete Account'. This will result in your subscription being cancelled and your account being deleted effective from the end of your current prepaid Subscription Period.

